



**To:** Regional Executive Officers  
Integrated Health Authorities  
Hospital CEOs  
Hospital COOs  
Hospital Clinical Leads  
Hospital Scheduled Care Leads  
Report Writers

**From:** Alison Green, Director of WLGR, NTPF  
Sheila McGuinness, Director of Access, HSE

**Date:** 28/01/2025

**Re:** Circular/OP0325 – Clinical Neurophysiology Waiting List Reporting

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Dear Colleague,

A clarification is required in relation to the reporting of waiting lists for new patients awaiting access to Clinical Neurophysiology services.

It has come to our attention that a number of hospitals are submitting Clinical Neurophysiology Waiting Lists to the NTPF as part of their weekly outpatient waiting list extract files. Clinical Neurophysiology activity is concerned with investigation and diagnosis of the nervous system and this is not outpatient activity, therefore, these waiting lists **should not be returned to the NTPF**.

While these patients should not be returned to the NTPF, this clarification does not prevent hospitals from using their local Patient Administration System (PAS) to actively manage these patients. Work is also underway to explore capturing this activity as part of other more appropriate data sets.

Please do not hesitate to contact me if you require any further information.

Kind Regards,

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Alison Green  
Director of WLGR, NTPF

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Sheila McGuinness  
Director of Access, HSE